



## **Carroll County Communication District (CCCD) 10/11/2023 Meeting Minutes**

**Location: Annex Meeting Room, Carroll County Complex, 10 County Farm Rd., Ossipee, NH 03864 Meeting was called to order by CCCD Chairperson Linda Mailhot at 10:03 AM.**

1. **Roll Call** – See page 3 of these minutes for the roll call list of all Governing Board Members present (P), Governing Board Members present on ZOOM (Z), and voting Governing Board Members present (P). Others on Zoom – Jeff McIver Consolidated Communications, Kerem Durdag and Shawn Burns  
GWI Public – none.

NOTE: the (10) voting Governing Board Town Members present in person made a quorum.

2. **Rick Hiland made a motion to recite the Pledge of Allegiance before the start of all future CCCD board meetings. It was 2<sup>nd</sup> by Chuck Fuller. There was no further discussion, errors or omissions and it passed unanimously by a vote of (10-0). See vote#4 on chart below.**
3. **Guest Speakers – Kerem Durdag, President and Sean Byrne** representing GWI were introduced by Chairperson Linda Mailhot to the Board and Kerem proceeded to give the Board an overview of the company that was founded in 1994 and headquartered in Biddeford, Maine. GWI is a Maine owned and operated Internet Service Provider (ISP), serving residential and business customers in Maine and Vermont and is interested in the expansion of high-speed internet into the state of NH. Kerem indicated he is looking to partner with towns in Carroll County to apply for grants to provide broadband in our rural communities.

Linda then introduced **Melinda Kinney VP Government Affairs; Spectrum /Charter Communications** provided an in-depth power point presentation introducing us to their broadband capabilities. In the state of NH, they currently serve 77,000 customers with a staff of 91 employees. In Carroll County they provide service to (13) CCCD town members, but do not offer service currently in Harts Landing, Harts Location, and Chatham. There is an opportunity for BEAD government grants for those towns mentioned who are not served today. Spectrum anticipates the ability to upgrade their network to 10G starting in July 2025. Melinda informed us that she will be leaving Spectrum by October 25<sup>th</sup>, and her replacement contact will be John Maher.

4. **Minutes – the October 11, 2023, minutes were distributed to all Board Members by email in advance of the meeting. Rick Hiland motioned to approve the October 11, 2023, Meeting Minutes presented, 2<sup>nd</sup> by Sherryl Hitte. There was no further discussion, errors or omissions and it passed unanimously by a voice vote. (10-0) See vote #2 on chart below.**
5. **Treasurer's Report – Sherryl Hitte reported CCCD checking account at Bank of NH has a starting balance of \$75.72. Rick Hiland made a motion to approve the payment of \$12.00 to Bill Gassman for a web site expense. It was 2<sup>nd</sup> by Chuck Fuller. We voted to approve this payment and the vote was unanimous (10-0) See vote #5 on chart below. Then, Rick Hiland motioned to approve the Treasurer's report, 2<sup>nd</sup> by Linda Mailhot. There was no further discussion or questions, and it passed unanimously by a voice vote. (10-0) See vote #3 on chart below.**

6. **Chairperson Updates** – Linda Mailhot distributed our CCCD Annual Report to all Board Members by email in advance of the meeting and in our FY 2024 budget document it was noted that the Commissioner has approved giving the Carroll County Broadband Initiative previous unspent ARPA Grants in the amount of \$15,558.46 We should expect to receive it in the next few weeks, according to the business office. Thank you to the Commissioners for their continued support of our efforts. Rich Hiland motioned to approve the 2023 Annual Report and 2<sup>nd</sup> by Sherryl Hitte Board members passed the annual report unanimously by a roll call vote (10-0). See vote #7 on chart below.

- **Subcommittee Updates** – Rick Hiland made a motion to approve the sub-committees below to include the newly proposed Digital Equity Committee along with their respective rosters and it was 2<sup>nd</sup> by Rich Comer with no further discussion the motion was passed unanimously by a roll call vote (10-0). See vote #7 on chart below.

**Web Site Committee:** – Members: Bill Gassman (chair), Mary Cronin, Rich Comer. [www.cccdnh.org](http://www.cccdnh.org) and web site has been created, is up & running, and is updated weekly. We will add pages for committee updates moving forward and the goal is to minimize maintenance costs now and in the future. Recommendation by Bill and team was for each town to have a link to CCCD website be included on their respective towns' websites.

- **Grant Committee** – Members: Chuck Fuller (Chair) Bill Lord, Marshall Goldberg, Rick Hiland, Glenn Coppelman Working on the upcoming BEAD and BMGI grant process and information. Chuck shared an email communication he developed for Effingham to understand town members current internet service and speeds to determine unserved and underserved in the community. Marshall handed out a template to complete by town and a few easy steps to understand how to gather and assess the addresses that are under/unserved in each town. Hoping to get as much information from board members by November meeting.
  - **Outreach/Information/Education Committee** –Members: Sherry Hitte (Chair), Bill Gassman, Mary Cronin, Pam Hearne. WMWV radio (George) and Daily Sun newspaper (Damon Steer) are contacts for potential interviews to update CCCD activity. A digital survey conducted by UNH is available at [www.nhdigitalequity.org/](http://www.nhdigitalequity.org/) until October 17<sup>th</sup> and a public forum will be held in Concord at 25 Triangle Park Drive October 19<sup>th</sup> You can also participate on zoom call.
  - **Advocacy Committee** – Members: Rick Hiland (Chair), Matt Plache. Rick indicated that there are 904 LSR's in process and some proposed legislation on RSA 91A (RTK) Right to Know.
  - **Digital Equity Committee** – Members: Bill Gassman (Chair), Rick Hiland, Rich Comer, John Border, Mary Cronin was formed at the meeting. More to follow next month.
8. **Next Meeting** – **November 15, 2023, at 10AM** at the Carroll County Annex Meeting Room.
9. **Adjournment** – **Motion to adjourn by Chuck Fuller 2<sup>nd</sup> by Pam Hearne, passed unanimously by a voice vote and the Chairperson declared the meeting adjourned at 12:11 PM.**

Respectfully submitted,

Marshall J. Goldberg  
Secretary

**NOTE: Meeting attendance Roll Call and roll call votes attached below on Page 3.**

Meeting Date:10/11/23

**CARROLL COUNTY COMMUNICATIONS DISTRICT**

Meeting Time:10:03		1	2	3	4	5	6	7	8
		Attendance	Minutes Approval	Treasurer Report	Pledge Allegiance	\$12 expense	Annual Budget	Sub-Committees	
Rick Hiland	ALBANY	P	Voice	Voice	Y	Y	Y	Y	
? Alt	ALBANY								
Jason Garber	BARTLETT	Z							
Vicki Garland - Alt	BARTLETT								
Marshall Goldberg	BROOKFIELD	P			Y	Y	Y	Y	
Stephen Berry - Alt.	BROOKFIELD								
Bert Weiss	CHATHAM								
? Alt	CHATHAM								
? Rep	CONWAY								
? Alt	CONWAY								
John Border	EATON	P			Y	Y	Y	Y	
Stanley Dudrick - Alt	EATON								
Chuck Fuller	EFFINGHAM	P			Y	Y	Y	Y	
Rich Comer - Alt	EFFINGHAM	P							
Linda Mailhot	FREEDOM	P			Y	Y	Y	Y	
Melissa Florio - Alt	FREEDOM	Z							
Ben Klaus	HALES LOC	P			Y	Y	Y	Y	
William Houk - Alt	HALES LOC								
John Gallagher	HARTS LOC	P			Y	Y	Y	Y	
David Walker - Alt	HARTS LOC	P							
Frank DiFruscio	JACKSON								
William Terry - Alt	JACKSON								
Bill Lord	MADISON								
Mary Cronin - Alt	MADISON	Z							
Bill Gassman	MOULTONBORO	P			Y	Y	Y	Y	
Jean Beadle - Alt	MOULTONBORO	P							
Matt Sawyer	OSSIPEE								
Matt Trahan - Alt	OSSIPEE								
Sherryl Hitte	TAMWORTH	P			Y	Y	Y	Y	
Pam Hearne - Alt	TAMWORTH	P							
Bob Murray	TUFTONBORO	P			Y	Y	Y	Y	
Guy Pike - Alt	TUFTONBORO								
	Present / YES	14			10	10	10	10	
	Absent / NO				0	0	0	0	
	Z = ZOOM	3							

**NOTES:**

Zoom Participants  
 Jeff McIver - Consolidated  
 Glenn Copleman  
 Kerem Durdag -GWI  
 Sean Byrne -GWI