



Carroll County Communication District (CCCD) 11/15/2023 Meeting Minutes

Location: Annex Meeting Room, Carroll County Complex, 10 County Farm Rd., Ossipee, NH 03864 Meeting was called to order by CCCD Chairperson Linda Mailhot at 10:00 AM.

1. **Roll Call** – See page 3 of these minutes for the roll call list of all Governing Board Members present (P), Governing Board Members present on ZOOM (Z), and voting Governing Board Members present (P). Others on Zoom: Public – Carole Monroe
NOTE: the (9) voting Governing Board Town Members present in person made a quorum.
2. **Guest Speakers** – **Jonathan Nelson, Vice President Broadband** representing New Hampshire Electric Co-op (NHEC) was introduced by Chairperson Linda Mailhot to the Board and Jonathan proceeded to give the Board an overview of the company that currently services the electrical needs of 118 NH towns and 83,000 metered households. NHEC has partnered with Conexon, a company specializing in electric cooperative fiber-to the home projects and they are building an all-fiber-optic network capable of meeting the long-term needs of their new and existing customers. They won the RFP bid from Federal Cares Act for \$40M to build out broadband to 22,775 homes within Carroll County. The completion date is 4Q 2026 and they just completed the town of Sandwich that includes 1,181 HH. Jonathan agreed to provide the addresses by town of the 23k HH to be served. Rick Hiland is the point of contact for all future ISP partner communications with the CCCD and will follow up with Jonathan next month for the information.
3. **Minutes** – The October 11, 2023, minutes were distributed to all Board Members by email in advance of the meeting. Rick Hiland motioned to approve the October 11, 2023, Meeting Minutes presented, 2nd by Chuck Fuller. There was no further discussion, errors or omissions and it passed unanimously by a voice vote. (9-0) See vote #2 on chart below.
4. **Treasurer's Report** – Sherryl Hitte reported CCCD checking account at Bank of NH (October 1-31) had a starting balance of \$75.72. The ARPA funds \$15,558.46 were received and deposited and Bill Gassman received his check for a web expense of \$12.00, thus, the October ending balance \$15,622.18. Rick Hiland motioned to approve the Treasurer's report, 2nd by Bill Gassman.
5. **Chairperson Updates** – Linda Mailhot suggested we set up a PO Box to receive all CCCD mail communications in the Ossipee, NH Post Office at a cost of \$70.00. Rick Hiland made a motion to approve the \$70.00 expense to establish a CCCD post office box and it was 2nd by Sherryl Hitte. The vote was unanimous (9-0) See vote #4 on chart below. Linda suggested we vote to allow the Executive Committee to request an extension of time for use of the ARPA funds. Rick Hiland made the motion and Sherryl Hitte 2nd. There was no further discussion or questions, and it passed unanimously by a roll call vote. (9-0) See vote #5 on chart below.

Linda proposed we spend \$620.00 to become a member of the NH Municipality as a resource for CCCD. Rick Hiland motioned to expense these monies for membership and Sherryl Hitte 2nd. There was no further discussion or questions, and it passed unanimously by a roll call vote. (9-0) See vote #6 on chart.

Subcommittee Updates:

Web Site Committee: – Members: Bill Gassman (chair), Mary Cronin, Rich Comer. No updates this month.

Grant Committee – Members: Chuck Fuller (Chair) Bill Lord, Marshall Goldberg, Rick Hiland, Glenn Coppelman. Chuck indicated that he was happy to send out the October updated BEAD presentation on You Tube from last week. Also, he contacted the NH Charitable Foundation to explore if grant money was available to the CCCD and will contact agencies to understand if we are eligible for funds regardless of the 501 C3 requirements. Marshall reviewed the Carroll County coverage maps. We now have three towns with completed addresses for unserved households including: Jackson, Eaton, and Brookfield. Hoping to get as much information from board members by town in the January meeting.

Outreach/Information/Education Committee – Members: Sherryl Hitte (Chair), Bill Gassman, Mary Cronin, Pam Hearne. In discussion, we agreed this committee would be responsible for creating the language to use in various types of communication that each town can use to reach out to their respective local community whether it be via email, town tax bill flyers, newsletters etc.

Advocacy Committee – Members: Rick Hiland (Chair), Matt Plache. Rick indicated there was no new activity this month.

Digital Equity Committee – Members: Bill Gassman (Chair), Rick Hiland, Rich Comer, John Border, Mary Cronin. Bill suggested that we must address this issue at the town level to communicate the programs offered to minimize the monthly cost of broadband for those in need.

Other Business: Rick Hiland will schedule Breezeline, Hub 66, Spectrum, and UNH mapping administrator to speak at upcoming CCCD meetings in 2024. Public comments for the BEAD program for \$196M are due by 12.13.23. The Executive Committee will discuss the possibility of creating a back-up meeting date for the winter meetings of January through March in case of cancellation due to inclement weather. John Gallagher made a motion to cancel the December meeting with the possibility of the Chair calling for a meeting should the need present itself. This was seconded by Rick Hiland. There was no further discussion or questions, and it passed unanimously by a roll call vote. (9-0) See vote #7 on chart below.

Next Meeting – January 17, 2024, at 10AM at the Carroll County Annex Meeting Room. Motion to adjourn by Sherryl Hitte and 2nd by Pam Hearne, passed unanimously by a voice vote and the Chairperson declared the meeting adjourned at 11:38 PM.

Respectfully submitted,

Marshall J. Goldberg
Secretary

NOTE: Meeting attendance Roll Call and roll call votes attached below on Page 3.

Meeting Date:11/15/23

CARROLL COUNTY COMMUNICATIONS DISTRICT

Meeting Time:10:00 am		1	2	3	4	5	6	7	8
		Attendance	Minutes Approval	Treasurer Report	\$70 expense	ARPA Extension	\$620 NH Muni	Cancel 12/20	
Rick Hiland	ALBANY	P	Voice	Voice	Y	Y	Y	Y	
? Alt	ALBANY								
Jason Garber	BARTLETT								
Vicki Garland - Alt	BARTLETT								
Marshall Goldberg	BROOKFIELD	P			Y	Y	Y	Y	
Stephen Berry - Alt.	BROOKFIELD								
Bert Weiss	CHATHAM								
? Alt	CHATHAM								
? Rep	CONWAY								
? Alt	CONWAY								
John Border	EATON	P			Y	Y	Y	Y	
Stanley Dudrick - Alt	EATON	P							
Chuck Fuller	EFFINGHAM	P			Y	Y	Y	Y	
Rich Comer - Alt	EFFINGHAM	Z							
Linda Mailhot	FREEDOM	P			Y	Y	Y	Y	
Melissa Florio - Alt	FREEDOM	Z							
Ben Klaus	HALES LOC	P			Y	Y	Y	Y	
William Houk - Alt	HALES LOC								
John Gallagher	HARTS LOC	P			Y	Y	Y	Y	
David Walker - Alt	HARTS LOC	P							
Frank DiFruscio	JACKSON								
William Terry - Alt	JACKSON								
Bill Lord	MADISON								
Mary Cronin - Alt	MADISON								
Bill Gassman	MOULTONBORO	P			Y	Y	Y	Y	
Jean Beadle - Alt	MOULTONBORO								
Matt Sawyer	OSSIPEE								
Matt Trahan - Alt	OSSIPEE								
Sherryl Hitte	TAMWORTH	P			Y	Y	Y	Y	
Pam Hearne - Alt	TAMWORTH	P							
Bob Murray	TUFTONBORO								
Guy Pike - Alt	TUFTONBORO								
	Present /YES	13			9	9	9	9	
	Absent /NO				0	0	0	0	
	Z = ZOOM	2							

NOTES:

Zoom Participants
Carole Monroe

