



Carroll County Communication District (CCCD) 01/17/2024 Meeting Minutes

Location: Annex Meeting Room, Carroll County Complex, 10 County Farm Rd., Ossipee, NH 03864 Meeting was called to order by CCCD Chairperson Linda Mailhot at 10:03 AM.

1. **Roll Call** – See page 3 of these minutes for the roll call list of all Governing Board Members present (P), Governing Board Members present on ZOOM (Z), and voting Governing Board Members present (P). Others on Zoom: Public – Glenn Copleman
NOTE: the (9) voting Governing Board Town Members present in person made a quorum.
2. **Minutes** – The November 15, 2023, minutes were distributed to all Board Members by email in advance of the meeting. Sherryl Hitte motioned to approve the November 15, 2023, Meeting Minutes presented, 2nd by Bill Lord. There was no further discussion, errors or omissions and it passed unanimously by a voice vote. See vote #2 on chart below.
3. **Treasurer's Report** – Sherryl Hitte reported CCCD checking account at Bank of NH (November 1-30) had a starting balance of \$15,622.18. In November USPS was paid \$70.00 for our CCCD mailbox at the Ossipee, NH post office, as well as two keys \$11.00, thus an ending balance of \$15,541.18. Bill Lord motioned to approve the Treasurer's report, 2nd by Chuck Fuller. Also, In December, there were no meetings scheduled and no monies expensed. Thus, the balance as of 12/29/23 was \$15,541.18.
4. **Chairperson Updates** – Linda announced that she had received the approval from her request for an extension to use the ARPA funds from Karen Czifrik (Carroll County Finance Department) on 12/7/2023 via email. Linda did more investigation into the value provided by spending the \$620.00 we had set aside for a membership to the NH Municipal Association during our November 2023 meeting. We assumed that legal services were part of the package. Linda learned that was not the case and recommended we rescind the \$620.00 investment. Sherryl Hitte made the motion and Linda Mailhot 2nd. There was no further discussion or questions, and it passed unanimously by a roll call vote. (10-0) See vote #4 on chart below. Linda informed us the CCCD must have insurance to cover General Liability, Property, and Workmen's Compensation (NH defines employees, appointees, and elected government groups). Primex, is the insurance vendor for the state of NH. Thus, their quote was \$541.00 (Feb.1-June 30, 2024) and \$1,300.00 (July 1, 2024- June 30, 2025). Sherryl Hitte made the motion to engage with Primex and approve the expenditure of \$541.00 only at this time and Linda Mailhot 2nd. There was no further discussion or questions, and it passed unanimously by a roll call vote. (10-0) See vote #5 on chart below.

Subcommittee Updates:

Web Site Committee: – Members: Bill Gassman (chair), Rich Comer. Bill shared the Digital Equity Plan and has posted it on our CCCD web-site.

Grant Committee – Members: Chuck Fuller (Chair) Bill Lord, Marshall Goldberg, Rick Hiland, Glenn Coppelman. Chuck indicated a zoom call will be conducted over the next (30) days with the team.

Outreach/Information/Education Committee – Members: Sherryl Hitte (Chair), Bill Gassman, Pam Hearne. Several pieces of information were provided by Pam and John Border were shared with the CCCD including: Internet, telephone, and streaming options for the town of Eaton and Broadband Affordability Connectivity Programs (BACP) information describing how community household members can receive discounts if qualified.

Advocacy Committee – Members: Rick Hiland (Chair), Matt Plache. There was no new activity this month.

Digital Equity Committee – Members: Bill Gassman (Chair), Rick Hiland, Rich Comer, John Border. Bill suggested that we must address this issue at the town level to communicate the programs offered to minimize the monthly cost of broadband for those in need.

Other Business:

Chairperson Linda Mailhot announced Mary Cronin, an alternate representative for the town of Madison has resigned from her role effective 01/14/24. We want to thank Mary for her contributions to the committee.

The new CCCD mailing address: PO Box 72 Center Ossipee, NH 03814

Glenn Copleman notified the CCCD the NH Digital Equity Plan (137 pages) that was shared in early January 2024 did not have the Carroll County Community District listed as a resource in the document. Linda indicated she would follow up with the state to ensure we are a listed resource.

Next Meeting – February 21, 2024, at 10AM at the Carroll County Annex Meeting Room. Motion to adjourn by Sherryl Hitte and 2nd by Bert Weiss, passed unanimously by a voice vote and the Chairperson declared the meeting adjourned at 10:49 AM.

Respectfully submitted,

Marshall J. Goldberg
Secretary

NOTE: Meeting attendance Roll Call and votes attached below on Page 3.

Meeting Date:01/17/24

CARROLL COUNTY COMMUNICATIONS DISTRICT

Meeting Time:10:03 am		1	2	3	4	5
		Attendance	Minutes Approval	Treasurer Report	Rescind \$620	PRIMEX
Rick Hiland	ALBANY		Voice	Voice		
? Alt	ALBANY					
Jason Garber	BARTLETT	Z				
Vicki Garland - Alt	BARTLETT					
Marshall Goldberg	BROOKFIELD	P			Y	Y
Stephen Berry - Alt.	BROOKFIELD					
Bert Weiss	CHATHAM	P			Y	Y
? Alt	CHATHAM					
? Rep	CONWAY					
? Alt	CONWAY					
John Border	EATON	P			Y	Y
Stanley Dudrick - Alt	EATON	Z				
Chuck Fuller	EFFINGHAM	P			Y	Y
Rich Comer - Alt	EFFINGHAM	P				
Linda Mailhot	FREEDOM	P			Y	Y
Melissa Florio - Alt	FREEDOM					
Ben Klaus	HALES LOC	P			Y	Y
William Houk - Alt	HALES LOC					
John Gallagher	HARTS LOC	P			Y	Y
David Walker - Alt	HARTS LOC	P				
Frank DiFruscio	JACKSON					
William Terry - Alt	JACKSON	Z				
Bill Lord	MADISON	P			Y	Y
	MADISON					
Bill Gassman	MOULTONBORO	P			Y	Y
Jean Beadle - Alt	MOULTONBORO	P				
Matt Sawyer	OSSIPEE					
Matt Trahan - Alt	OSSIPEE					
Sherryl Hitte	TAMWORTH	P			Y	Y
Pam Hearne - Alt	TAMWORTH	Z				
Bob Murray	TUFTONBORO					
Guy Pike - Alt	TUFTONBORO					
Glenn Coppleman		Z				
	Present / YES	13			10	10
	Absent / NO				0	0
	Z= ZOOM	5				

NOTES:

Motions:	Made by:	2nd
Minutes Approval	Sherryl Hitte	Bill Lord
Treasurer Report	Bill Lord	Chuck Fuller
Primex Insurance \$541	Sherryl Hitte	Linda Mailhot
Rescind \$620 NH Municipal	Sherryl Hitte	Linda Mailhot
Meeting to ajourn	Sherryl Hitte	Burt Weiss

